



Kathy M. Sheehan
Mayor

Office Human Resources

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Notice of Job Opening

Position: Assistant Forester

Applicants must meet the requirements outlined in the enclosed job description.

Upon acceptance of the position, you may be permanently or temporarily assigned to other units as operationally needed, in accordance with the relevant collective bargaining agreement.

PLEASE NOTE that this position’s civil service jurisdictional classification is Non-competitive.

Department: General Services

Number of Vacancies to be filled: 1

Rate of Pay: \$27.96/hour @ 40 hours/week

Schedule: Monday – Friday 7am-3pm

Application Deadline: **Until Filled**

All applicants must submit an application online via jobs.albanyny.gov to be considered for the job opening.

Union Preference: NO

Residency Requirement: YES

Per City Code § 62-1, all individuals hired by the City of Albany municipal government must be or become residents of the City of Albany within 180 days of hire. Failure to move into the City shall be deemed a voluntary resignation.

The City of Albany is an Equal Opportunity /Affirmative Action Employer.

Repost Friday, March 17, 2023

ASSISTANT FORESTER

DISTINGUISHING FEATURES OF THE CLASS: The incumbent supervises and participates in reforestation projects and conducts research studies and surveys to sight any problems affecting trees. The work is performed under the general direction of the City Forester. Supervision is exercised over the work of Parks Department Laborers.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Uses forestry, tree pruning and removal equipment;
- Supervises and participates in reforestation projects;
- Works with the public (property owner) to promote good tree management;
- Supervises workers and participates in the spraying, pruning, planting, removal and repairing of trees;
- Prepares reports on findings of surveys and investigations of problems affecting trees and makes recommendations as to necessary actions;
- Prepares reports and keeps records in connection with the work requested by property owners and completed.
- Performs related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Good knowledge of the principles and practices of forest management and tree removal.
- Ability to use forestry, tree pruning and removal equipment.
- Ability to carry out written and oral instructions.
- Willingness to work out doors.
- Tact, courtesy, dependability.
- Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A.** Graduation from a New York State registered or regionally accredited college or university with a Bachelors Degree with specialization in forestry, forest management, or tree maintenance; **OR**
- B.** Graduation from a New York State registered or regionally accredited college or university with an Associate's Degree with specialization in forestry, forest management, or tree maintenance and four (4) years of experience in forestry, natural resources management or tree maintenance; **OR**

- C. Graduation from high school or possession of a high school equivalency diploma and four (4) years of experience in forestry, natural resources management or tree maintenance; **OR**
- D. Any equivalent combination of training and experience as defined by the limits of (A) through (C) above.

SPECIAL REQUIREMENT:

Eligibility and possession of a CDL class B license without air brake restrictions issued by the NYS Department of Motor Vehicles within six (6) months of appointment and for the duration of employment.

NOTE:

Position may require ability to work Saturdays, Sundays, and holidays; and able to work shift assignments during the day, evening and nights.

Revised: 3/25/15
8/29/17