

Notice of Job Opening

Position: Police Officer – Civil Service Lateral Transfer

Applicants must meet the requirements outlined in the enclosed APD Lateral Transfer Policy.

Department: Police

Rate of Pay: Starting at \$66,367 annually up to \$87,589 annually after seven years of service

Schedule: 40 hours/week

Application Deadline: **Until Filled**

All applicants must submit an application online via jobs.albanyny.gov to be considered for the job opening.

Residency Requirement: YES

Under Public Officers Law, at the time of appointment, paid police officers must reside in Albany County or a contiguous county for the duration of their career.

Contiguous Counties:

- Rensselaer County
- Schenectady County
- Saratoga County
- Greene County
- Columbia County
- Schoharie County

Applicants must attach the following information to their application:

- Roster card, current job description, NYS Driver's License and the exam announcement for the exam you passed
- Must have completed the required Probationary Period and reached Permanent Status with current PD. Roster card must be submitted to verify.
- Must be a Police Officer currently serving with a NYS Municipal, NYS Park Police, SUNY Police, NYS Department of Environmental Conservation, NYPD, NYC Department of Environmental Protection. **Excludes: NYS Trooper, MTA Police**
- Must have successfully completed the New York State DCJS basic Course for Police Officers or a be certified Police Officer by NYS DCJS

The City of Albany is an Equal Opportunity /Affirmative Action Employer.

Posted on Wednesday, January 7th, 2026

City of Albany Lateral Transfer

This policy is in place to ensure a seamless transition and guidelines for all lateral transfers. For any departmental questions please contact APD at (518) 462-8017.

All e-mails are directed to: jointheapd@albanyny.gov

Transfers are at the discretion of the Chief of Police and his/her Department Administration.

Qualifying as a lateral transfer

Under Civil Service Law, you must meet the following qualifications to be eligible as a lateral transfer:

1. Meeting all City of Albany civil service requirements
2. Must be currently employed with an agency and have successfully reached permanent status at your current place of employment (off of the required probationary period)
 - a. Roster card, current job description, and the examination announcement for the entry-level law enforcement exam you passed must be provided by your current employer/civil service agency.
 - b. Includes employment as a NYS Municipal Police Officer, NYS Park Police, SUNY Police, NYS Department of Environmental Conservation Police, NYPD Officer, NYC Department of Environmental Protection Police Officer
 - c. Excludes employment as a NYS Trooper or MTA Police
3. Have a valid NYS Driver's License
4. Successfully completed the New York State DCJS basic Course for Police Officers or a be certified Police Officer by NYS DCJS
5. Submit to background investigation and the hiring practices of the Albany Police Department's Office of Professional Standards.
6. Live within the five contiguous counties of Albany County by start date
7. Subject to probationary period as governed by the Albany Municipal Local Civil Service Rules.

Seniority and years of service

As a lateral transfer, seniority will be determined by the number of years employed by the City of Albany Police Department only. Starting salary will be determined by years of service from the employed agency from which the candidate is hired from (i.e. candidate hired from Agency 'B' has 3 years of service, starting salary with the Albany Police Department will be based on the 3rd salary step year as outlined in the PBA Collective Bargaining Agreement with the City of Albany). All other benefits and leave accruals (i.e. vacation time, personal time, etc.) will be based on the new employee language as outlined in the most current Collective Bargaining Agreement of the PBA and the City of Albany.

The Civil Service Commission's approval is valid through December 31, 2030, inclusive; thereafter, the policy must be approved by the Civil Service Commission on an annual basis.