

Notice of Job Opening

Position: Laborer III

Applicants must meet the requirements outlined in the enclosed job description.

Upon acceptance of the position, you may be permanently or temporarily assigned to other units as operationally needed, in accordance with the relevant collective bargaining agreement.

PLEASE NOTE: This position's civil service jurisdictional classification is Non-competitive.

Department: Water & Water Supply

Vacancies to be filled: 1

Rate of Pay: \$20.65 hourly rate

Schedule: Monday – Friday: 7:00 a.m. to 3:00 p.m.

Application Deadline: **Monday, June 22nd, 2026, at 11:59 p.m.**

All applicants must submit an application online via jobs.albanyny.gov to be considered for the job opening.

Union Preference: YES

Applicants who are current members of the Albany Blue Collar Workers Union Local 1961/AFSCME NY Council 66 will be given preference over external candidates, unless the position is considered entry-level.

Residency Preference: Preference in hiring is given to qualified City of Albany residents. All candidates must reside in the following counties at the time of appointment and throughout their employment. Proof of residency will be required at time of appointment.

- Albany County
- Rensselaer County
- Schenectady County
- Saratoga County
- Greene County
- Columbia County
- Schoharie County

LABORER III

DISTINGUISHING FEATURES OF THE CLASS: This position is supervisory and contains manual work in general laboring operations. Work involved is routine and repetitive and often requires physical exertion. Incumbents have limited opportunity for exercises of independent judgement and decision. Supervision is exercised over relatively small groups of employees performing manual duties, and the incumbent frequently participates in the work performed. Specific work or route assignments are received from a higher level supervisor and work is inspected frequently for completeness and adherence to schedules.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Assigns and supervises the work of groups of laborers engaged in cleaning streets, gutters and alleys in a designated district;
- Checks routes after completion to observe quality of work done;
- Assigns and supervises the work of laborers engaged in digging and backfilling trenches for sewers, repair of manholes, sidewalk repair, patching of streets, mixing concrete and constructing rough wooden forms for concrete;
- Keeps the time on a small crew and requisitions on materials as needed;
- Supervises and inspects cleaning of public market;
- Directs farmers to proper stalls, assists the public and answers complaints;
- Supervises and schedules the loading of refuse from the mechanical sweepers;
- Supervises the charging and maintenance of a town incinerator;
- Assigns, supervises and frequently participates in the work of laborers engaged in the preservation and maintenance of the city park areas or golf course;
- Does routine gardening work, operates light truck as necessary to transport men and equipment, and operates common park equipment;
- Performs related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

- Knowledge of the standard tools and practices used in general laboring operations;
- Ability to assign and supervise the work of a small group of laborers and equipment operators;
- Ability to read and write;
- Ability to understand and follow oral and written instructions;
- Ability to perform a variety of manual tasks;
- Ability to perform heavy manual labor for extended periods under adverse weather conditions;
- Ability to lift a minimum of fifty (50) pounds;
- Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Two years of work experience, one of which must have been in general laboring work, construction, or building trades.

SPECIAL REQUIREMENT

A valid New York State driver's license is required at the time of appointment and for the duration of employment. Employees possessing additional licenses (e.g. a Commercial Driver's License) may be required to drive any vehicle which they are licensed to drive.