

Notice of Job Opening

Position: Reservoir Patrol Guard

Applicants must meet the requirements outlined in the enclosed job description.

Upon acceptance of the position, you may be permanently or temporarily assigned to other units as operationally needed, in accordance with the relevant collective bargaining agreement.

PLEASE NOTE: This position's civil service jurisdictional classification is Non-competitive.

Department: Water & Water Supply

Vacancies to be filled: 1

Rate of Pay: \$22.61 hourly rate

Schedule: Tuesday- Saturday, 4pm-12am

Application Deadline: **Thursday, October 8, 2026 at 11:59 p.m**

All applicants must submit an application online via jobs.albanyny.gov to be considered for the job opening.

Union Preference: YES
Applicants who are current members of the Albany Blue Collar Workers Union Local 1961/AFSCME NY Council 66 will be given preference over external candidates, unless the position is considered entry-level.

Residency Preference: Preference in hiring is given to qualified City of Albany residents. All candidates must reside in the following counties at the time of appointment and throughout their employment. Proof of residency will be required at time of appointment.

- Albany County
- Rensselaer County
- Schenectady County
- Saratoga County
- Greene County
- Columbia County
- Schoharie County

The City of Albany is an Equal Opportunity /Affirmative Action Employer.

Posted on Thursday, September 24th, 2026

RESERVOIR PATROL GUARD

DISTINGUISHING FEATURES OF THE CLASS: The incumbent in this class patrols the area surrounding a reservoir. This is routine work involving responsibility for patrolling and inspecting the grounds around a reservoir, either on foot or in a vehicle, in order to safeguard the property. Work is performed in accordance with established procedures under the general supervision of a higher level employee who handles any unusual problems that are encountered. Supervision is not a responsibility of employees in this class. This position differs from that of Watchman in that the patrol work is normally performed with use of a motor vehicle.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Patrols and inspects the grounds around a reservoir often using a motor vehicle in order to prevent property damage;
- Enforces regulations pertaining to trespassing and fishing;
- Investigates unusual conditions or disturbances occurring around a reservoir;
- May perform various grounds keeping or laboring tasks such as cutting grass and brush, raking leaves, plowing snow, painting, repairing fences, grounds clean up and related tasks;
- May pick up supplies;
- Performs related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Ability to think and act quickly in emergencies;
- Ability to carry out and follow oral and written directions;
- Ability to deal tactfully with the public;
- Ability to lift a minimum of fifty (50) pounds;
- Good vision and hearing;
- Sobriety;
- Dependability;
- Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

None

SPECIAL NOTE: A valid New York State driver's license is required at the time of appointment and for the duration of employment. Employees possessing additional licenses (e.g. a Commercial Driver's License) may be required to drive any vehicle which they are licensed to drive.

Able to pass the New York State Department of Licensing Security Guard Course and to receive the appropriate Certificate within six months of hire.

A candidate for employment must successfully pass a complete background check including fingerprint processing.

Revised: 4/16/80
9/17/80