



CITY OF ALBANY
HUMAN RESOURCES
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PLEASE POST CONSPICUOUSLY
May 29, 2019

TO: All City of Albany Departments & Divisions
SUBJECT: Notice of Job Opening –

Mason
Water Department
Restoration Crew

The Water Department – Restoration Crew has one (1) vacancy for the position of **Mason** at a rate of **\$20.12/hour @ 40 hours/week.** The schedule for this position is as follows:

Monday - Friday: 7:00 a.m. to 3:00 p.m.

Applicants must meet the requirements as outlined in the attached job description. This is a non-competitive class Civil Service position.

Anyone who is interested in applying for this job should submit an application to the City of Albany online at **jobs.albanyny.gov** to be submitted no later than 11:59 p.m. on **Wednesday, June 12, 2019.**

***** APPLICANTS WHO ARE CURRENT MEMBERS OF THE ALBANY BLUE COLLAR WORKERS UNION LOCAL 1961 AND AFSCME NY COUNCIL 66 WILL BE GIVEN FIRST PREFERENCE.**

EFFECTIVE 2/26/15 LOCAL LAW F – 2014

Section 62-1 of Chapter 62 of the Code of the City of Albany.

D. Residency for new employees. Except as otherwise provided by the section, the Common Council hereby establishes a residency requirement for all prospective employees of the City. Every person initially employed by the City of Albany, shall, as a qualification of employment, be or become a resident of the City of Albany within 180 days of the date of initial appointment for said City. Furthermore, employees hired after the effective date of this section shall continue to be a resident of the City of Albany throughout their employment with the City, and the failure to move into the City, shall be deemed a voluntary resignation. The City may require annual proof of residency from affected employees.

PLEASE POST FOR 10 (TEN) BUSINESS DAYS UNTIL
WEDNESDAY, JUNE 12, 2019
An Equal Opportunity/Affirmative Action Employer

MASON

DISTINGUISHING FEATURES OF THE CLASS: The incumbent performs skilled work in the construction and repair of brick structures, concrete sidewalks and walkways and related asphalt work, and brick and stone crosswalks. Work involves the application of standard trade practices in the laying of brick walls, catch basins, sewers and other masonry structures. The Mason also performs finishing concrete work for sidewalks and walkways, laying brick and granite paving stones for crosswalks and pedestrian areas, and setting of curbs. The incumbent receives assignments in oral or written form from a supervisor who also inspects completed work for compliance with plans and standards of the mason trade. Supervision is frequently exercised over small groups of employees performing manual tasks while the incumbent participates in the work performed.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Lays bricks and cinder or concrete blocks to construct walls and other structures;
- Lays bricks in the repair and construction of manholes, catch basins and inlets;
- Installs elbows and traps in manholes and basins;
Enters manholes and catch basins to inspect and lamp lines;
- Oversees the work of laborers and operators;
- Pours and finishes concrete;
- Patches and repairs streets and sidewalks;
- Forms sidewalk panels;
- Mixes cement and finishes sidewalk panels with edging using hand trowels;
- Sets brick and granite pavers for pedestrian crosswalks and related areas;
- Performs related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Thorough knowledge of the methods, materials, tools and practices of the mason's trade;
- Thorough knowledge of the hazards and safety precautions of the trade;-
- Skill in the care and use of the standard tools and equipment of the masonry trade, including hand trowels, floats, jack hammers, edgers, etc.;
- Ability to plan and perform masonry work;
- Ability to work from plans and sketches;
- Ability to estimate time and material requirements;
- Ability to lift a minimum of fifty (50) pounds;
- Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Three (3) years of progressive experience at the level of Laborer I, Laborer II or Laborer III working with a crew on concrete, asphalt paving, stone and/or brick work.

SPECIAL REQUIREMENT:

A valid NYS Driver's License is required at the time of appointment and for the duration of employment.

Revised: 4/29/98
3/29/06
3/25/15, 1/6/16