



Kathy M. Sheehan  
Mayor

Office of Human Resources  
Peachie L. Jones, Esq.

Albany City Hall  
24 Eagle Street, Rm 301  
(p) 518-434-5049  
(f) 518-434-5269

## Notice of Job Opening

**Position:** Equipment Operator I

Applicants must meet the requirements outlined in the enclosed job description.

Unit of hire will be Golf Course, however, upon acceptance of the position, you may be permanently or temporarily assigned to other units as operationally needed, in accordance with the relevant collective bargaining agreement.

\*PLEASE NOTE that this position’s civil service jurisdictional classification is Non-competitive.

**Department:** Department of General Services

**Number of Vacancies to be filled:** 1

**Rate of Pay:** \$18.48/hour @ 40 hours/week

**Schedule:** April 1<sup>st</sup> – November 15<sup>th</sup>: Monday – Friday: 6:00 am to 2:00 pm (Golf Course)

November 16<sup>th</sup> – March 31<sup>st</sup>: Monday – Friday: 11:00 pm to 7:00 am (DGS)

**Application Deadline:** 11:59 pm on Thursday, April 1, 2021

All applicants must submit an application online via [jobs.albanyny.gov](http://jobs.albanyny.gov) to be considered for the job opening.

**Union Preference:** YES

Applicants who are current members of the Albany Blue Collar Workers Union Local 1961/AFSCME NY Council 66 will be given preference over external candidates, unless the position is considered entry-level.

**Residency Requirement:** YES

Per City Code § 62-1, all individuals hired by the City of Albany municipal government must be or become residents of the City of Albany within 180 days of hire. Failure to move into the City shall be deemed a voluntary resignation.

**The City of Albany is an Equal Opportunity /Affirmative Action Employer.**

**Posted on Thursday, March 18, 2021.**

## **EQUIPMENT OPERATOR I**

**DISTINGUISHING FEATURES OF THE CLASS:** This is routine work in the operation of the less complex types of vehicles and various equipment related to forestry, street and water delivery systems maintenance assignments, and the performance of related manual tasks. The incumbent is responsible for operating a single-chassis vehicle, frequently with mechanical attachments requiring the manipulation of simple controls on the vehicle and the attachment. Supervision may be exercised over a small crew working with the vehicle. Employees normally receive close supervision and detailed instructions except when performing routine or repetitive assignments.

### **TYPICAL WORK ACTIVITIES:** (Illustrative Only)

- Operates dump truck hauling sand, gravel, cement, stone, dirt and other materials on streets and golf course construction projects and maintenance;
- Operates truck in spreading salt on icy roads, hauling snow to a dumping point, plows snow with a blade attached to the truck;
- Hauls material from storage yard to various locations where street repair crews are working and may be required to help load and unload truck;
- Drives power tractor with grass-mowing attachments in city parks and golf course;
- Washes and services truck with water, gas and oil, and makes minor repairs;
- Operates a small tractor with backhoe attachment and bucket loader in tree planting operations;
- Performs related work as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:**

- Knowledge of the principles of truck, tractor and turf maintenance equipment operation;
- Knowledge of the geography of the area served and of the traffic laws of the State of New York;
- Some knowledge of the component parts of truck and transport vehicles, tractors and large area mowing equipment;
- Skill in operating a single-chassis truck or other vehicles or equipment of equal complexity, safely and efficiently in traffic and under adverse climatic conditions;
- Ability to read and write;
- Ability to service and to make minor repairs to motor vehicles;
- Ability to understand and carry out written or oral instructions, and fill out required forms and other paperwork;
- Ability to lift a minimum of fifty (50) pounds;
- Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

- A. One year of experience in the operation of a vehicle requiring a Class B license to operate;  
**OR**
- B. Must be a current City of Albany employee that has completed the initial required (6) four-hour training sessions and has passed the hands-on testing under the City of Albany Training Program.

**SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATION:**

Eligibility and possession of a CDL class B license without air brake restrictions issued by the New York State Department of Motor Vehicles at time of appointment and for the duration of employment.

Revised: 02/17/82  
10/29/97  
12/08/00  
02/27/02  
03/26/14  
08/27/14  
03/25/15 – City of Albany CDL Training Program  
07/29/15  
01/06/16  
06/27/17