



Kathy M. Sheehan  
Mayor

**Director of Human Resources**  
Tolani Elumade, MPA, MPS

Albany City Hall  
24 Eagle Street, Rm 301  
(p) 518-434-5049  
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## Notice of Job Opening

**Position:** Equipment Operator III - Alcove

Applicants must meet the requirements outlined in the enclosed job description.

Upon acceptance of the position, you may be permanently or temporarily assigned to other units as operationally needed, in accordance with the relevant collective bargaining agreement.

\*PLEASE NOTE that this position’s civil service jurisdictional classification is Non-competitive.

\*\* Effective immediately, **all new hires must be vaccinated against the COVID-19 virus**, unless they have been granted an exemption for religion or disability. If you are offered city employment, this requirement must be met by your date of hire, unless an exemption is received and approved by the Office of Human Resources.

**Department:** Water Department

**Number of Vacancies to be filled:** 1

**Rate of Pay:** \$23.57/hour

**Schedule:** Monday - Thursday (7:30am - 5:30pm)

**Application Deadline:** **11:59 pm on Wednesday, December 1, 2021**

All applicants must submit an application online via [jobs.albanyny.gov](http://jobs.albanyny.gov) to be considered for the job opening.

**Preferred Qualifications:** For Alcove Equipment Operator III only, preference will be given to candidates with a Class A CDL license.

Mowing Using Large And Small Tractors

**Additional Job Duties:** Operating Chainsaws And Other Brush Cutting Equipment Snow Plow And Removal Grounds And Building Maintenance Ability To Work Alone In Remote Locations Light Construction Work Labor Duties As Needed



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**Union Preference:**

YES

Applicants who are current members of the Albany Blue Collar Workers Union Local 1961/AFSCME NY Council 66 will be given preference over external candidates, unless the position is considered entry-level.

**Residency Requirement:**

YES

Per City Code § 62-1, all individuals hired by the City of Albany municipal government must be or become residents of the City of Albany within 180 days of hire. Failure to move into the City shall be deemed a voluntary resignation.

**The City of Albany is an Equal Opportunity /Affirmative Action Employer.**

**Posted on November 17, 2021**

**EQUIPMENT OPERATOR III**  
(Formerly Power Shovel Operator)

**DISTINGUISHING FEATURES OF THIS CLASS:** This is skilled work in the operation of heavy construction equipment, particularly a road grader, requiring considerable skill and manipulative ability due to the complexity of the controls and nature of work performed. Work is performed in accordance with general instructions regarding work to be done but the operator determines operational decisions. Work frequently involves responsibility for moving heavy equipment and materials, and for the safety of personnel working in conjunction with the equipment operator. Generally the productivity of the entire operation being performed is dependent on the operational efficiency of this equipment. Supervision consists primarily of job performance checks made at work sites.

**TYPICAL WORK ACTIVITIES:** (Illustrative only)

- Operates a road grader used in loading gravel, shale, dirt and stone for highway maintenance and construction;
- Operates a road grader on construction work;
- Digs trenches, digs cuts on highway right-of-way and for placing of culverts;
- Excavates trenches for the repair and installation of water mains, water services and fire hydrants;
- Breaks up concrete and asphalt roadways;
- Maintains equipment and makes routine mechanical and electrical repairs;
- Lubricates and oils moving parts;
- Cleans the equipment, repairs and winds wire cable;
- Performs related work as required.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

- Considerable knowledge of heavy construction equipment, particularly a road grader;
- Considerable knowledge of the component parts and operating principles of road grader equipment;
- Good knowledge of the safety precautions for excavating around underground facilities such as electric lines, gas mains and other utility conduits;
- Skill in the operation of road graders;
- Ability to understand and carry out written and oral instructions;
- Ability to service equipment and to make minor running repairs;
- Ability to use a breaker head attachment for the purpose of breaking up concrete and asphalt roadways;
- Ability to perform heavy labor for prolonged periods and under adverse climatic conditions;

- Ability to lift a minimum of fifty (50) pounds;
- Ability to read and write;
- Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Two years of experience in the operation of heavy construction equipment, particularly road graders or similar equipment; or any equivalent combination of training and experience.

**SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATION:**

Eligibility and possession of a CDL class B license without air brake restrictions issued by the New York State Department of Motor Vehicles at time of appointment and for the duration of employment.

**For positions in Department of Water and Water Supply - Class B license with tanker endorsement required.**

**Effective 4/1/92, CDL License required.**

Approved by New York State Civil Service Commission 6/30/03 – NC Class

Revised: 1955  
2/17/82  
6/30/93  
2/27/02  
1/6/16  
6/24/20