

## **CLEANER**

**DISTINGUISHING FEATURES OF THE CLASS:** This is work requiring effective performance of simple cleaning tasks in a school building. The work of employees in this class involves only the thorough execution of repetitive cleaning tasks which follow a well-established routine. This position is distinguished from that of Assistant Custodian by the lighter nature of the cleaning tasks and because no outside grounds maintenance or snow removal work is performed. The work is performed under general supervision of higher level custodial personnel and includes no supervisory responsibilities.

### **TYPICAL WORK ACTIVITIES:** (Illustrative Only)

- Dusts, cleans and polishes chairs, tables, desks and other furniture in a school building;
- Sweeps and washes school floors, walls, and hallways;
- Gathers and disposes of refuse from class, office and bathroom wastepaper containers;
- Washes and cleans chalk board ledges, blackboards, walls, windows, floors, desks, tables and book shelves in classrooms;
- Cleans and washes bathroom floors, sinks, walls, toilets and mirrors, replenishes soap and paper towel dispensers and replaces toilet paper if necessary;
- Sanitizes drinking fountains;
- Cleans faculty lounges, offices and vacuums rugs.
- Enters and retrieves information in an automated information system;
- Performs related work as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

- Ability to acquire a basic knowledge of light building cleaning methods, materials and equipment;
- Ability to follow simple oral and written directions;
- Ability to get along well with others;
- Thoroughness;
- Cleanliness;
- Good physical condition.
- Good knowledge of personal computers and office equipment;
- Physical condition commensurate with the demands of the position.

### **MINIMUM QUALIFICATIONS:**

None.