Director Of Mainstream Operations

General Statement Of Duties: Administers and supervises an adult rehabilitation program designed to provide participants with work skills and experience; does related work as required.

Distinguishing Features Of This Class: This position involves the administration of a rehabilitation program whose goal is to provide enrollees with work experience. The employee in this class directly supervises building construction and renovation work being done by program participants. The Director of Operation Mainstream is also concerned with the social development of participants and encourages the acquisition of good work habits and skills to allow participants to find employment in the regular labor force. General supervision is received from the Director of Manpower Planning and direct supervision is exercised over a small clerical staff and all program participants.

Examples Of Work: (Illustrative only)

Coordinates the work of a large labor force of adults participating in a rehabilitation program;
Assigns work, sets up work crews and supervises clerical employees;
Teaches basic construction methods and techniques to program participants;
Visits field sites to supervise the construction of public recreational buildings;
Supervises the renovation of publicly owned housing being done by program participants;
Interviews and selects program participants;
Contacts local employees to find permanent employment for program participants;
Supervises the operation of a tool lending library.

Required Knowledge, Skills And Abilities: Thorough knowledge of general construction techniques including plumbing, carpentry, masonry, painting and materials procurement; good knowledge of community resources and employers that aid in the job placement of individuals with social and emotional problems; Working knowledge of concepts related to cultural, environmental, and personal factors influencing the lives of persons who have emotional and social problems; ability to plan and supervise work of others; ability to operate general construction equipment and teach others in the safe and proper use of construction equipment; ability to form a sound relationship with program participants; ability to read and work from blueprints and schematic diagrams; good physical condition.

Acceptable Training And Experience: Either

(1) Graduation from a regionally accredited or New York State registered two year college or university with Associates Degree in general construction or one of the building trades and 4 years of full-time paid experience in building construction or one of the building trades; or
(2) Graduation from high school or possession of an high school equivalency diploma and five years of the type of training and experience as described above; or

(3) An equivalent combination of training and experience as described above.