

FIRE CAPTAIN

DISTINGUISHING FEATURES OF THE CLASS: This is supervisory and skilled fire fighting and fire prevention work involving the command of a fire company on an assigned shift. Work involves responsibility for the discipline of the fire fighting personnel of the company to which assigned and for the maintenance of a fire station and its apparatus and equipment. At a fire, a fire captain is responsible for the supervision and safety of all fire fighting personnel, and for the effective and efficient extinguishing of the fire until relieved of command by a higher-ranking officer. Fire captains are required to perform with department standards and rules, subject to inspection and observation by a higher-ranking fire officer.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Responds to fire alarms;
- Determines route to be taken;
- Makes decisions as to methods of combating fires;
- Directs fire fighting work until relieved by a superior officer;
- Maintains records and prepares reports regarding personnel, alarms, supplies and other matters relating to the company;
- Supervises and participates in the laying of hose lines, directing water streams, placing ladders, ventilating buildings, rescuing persons and cleaning up of premises after fire has been extinguished;
- Directs the cleaning of quarters and of equipment and apparatus at fire station; inspects personnel, maintains discipline;
- Instructs and drills members in fire fighting methods and techniques, and related subjects;
- Supervises the inspection of business and industrial establishments, churches, schools, and other buildings for fire and safety hazards;
- Supervises maintenance of inspection records and preparation of reports;
- Investigates and reports upon the causes of fire in the absence of a superior officer;
- Enters and retrieves information in an automated information system;
- Performs related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Thorough knowledge of modern fire fighting principles, practices and methods;
- Thorough knowledge of the operations, use and maintenance of the various types of apparatus and equipment used in fire fighting activities;

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- Thorough knowledge of departmental policies, rules and regulation, and of fire prevention methods;
- Good knowledge of first aid principles;
- Good knowledge of the principles and practices involved in instructing and training members of a fire station, and their application to specific training problems;
- Good knowledge of personal computers and office equipment;
- Working knowledge of the location of streets, fire alarm boxes and hydrants in the city;
- Ability to lead members effectively, maintain discipline, accept lines of authority, promote harmony, and cooperate with other officers and men;
- Ability to maintain accurate records and prepare clear reports;
- Physical condition commensurate with the demands of position.

MINIMUM QUALIFICATIONS: Two (2) years of experience as a permanently appointed fire lieutenant in the City of Albany Fire Department.

SPECIAL REQUIREMENTS:

Valid certification as an Emergency Medical Technician (EMT-B) issued by the New York State Health Department at time of appointment and for duration of employment.

A valid NYS Driver's License is required at the time of appointment and for the duration of employment.

Revised: 1955 05/25/21
91979
10/16/91
2/19/92
10/24/01
04/28/21