

## **FIRE LIEUTENANT**

**DISTINGUISHING FEATURES OF THE CLASS:** Supervisory and skilled fire fighting, emergency medical services, training and fire prevention work involving the command under a Fire Captain of a fire company on an assigned shift. Work involves responsibility for the discipline of the firefighters of the company to which assigned and for the maintenance of a fire station and its apparatus and equipment. At a fire, a Fire Lieutenant is responsible for the supervision of all firefighting personnel, the safety of the firefighters and the effective and efficient extinguishing of the fire until relieved of command by a Captain or other higher-ranking officer. Fire Lieutenants are required to perform strenuous work, often under hazardous conditions. Work is performed in accordance with department standards and rules, and is subject to inspection and observation by a higher-ranking fire officer.

### **TYPICAL WORK ACTIVITIES:** (Illustrative Only)

- Responds to fire alarms, determines route to be taken; makes decisions as to methods of combating fires;
- Directs fire fighting work until relieved by a Captain or other superior officer;
- Maintains records and prepares reports regarding personnel, alarms, supplies, and other matters relating to the company;
- Supervises and participates in the laying of hose lines, directing water streams, placing ladders, ventilating buildings, rescuing persons and cleaning of premises after fire has been extinguished;
- Directs the cleaning of quarters, equipment and apparatus at fire station;
- Inspects personnel and maintains discipline;
- Instructs and drills fire personnel in fire fighting methods and techniques and related subjects;
- Supervises the inspection of business and industrial establishments, churches, schools, and other buildings for fire and safety hazards;
- Supervises maintenance of inspection records and preparation of reports;
- Investigates and reports upon the causes of fire in the absence of a superior officer;
- Enters and retrieves information in an automated information system;
- Performs related work as required.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

- Considerable knowledge of modern firefighting principles, practices and methods;
- Considerable knowledge of the operation, use and maintenance of the various types of apparatus and equipment used in firefighting activities;

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- Considerable knowledge of departmental policies, rules and regulations, and of fire prevention methods;
- Considerable knowledge of first aid principles;
- Considerable knowledge of the principles and practices involved in instructing and training members of a fire station and their application to specific training problems;
- Good knowledge of personal computers and office equipment;
- Knowledge of the location of streets, fire alarm boxes and hydrants in the City;
- Ability to lead firefighters effectively, maintain discipline, accept lines of authority, promote harmony, and cooperate with other officers and firefighters;
- Ability to maintain accurate records and prepare clear reports;
- Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Candidates must be at the status of Top Grade Firefighter and have five (5) years of permanent competitive status as a firefighter with the City of Albany.

**SPECIAL REQUIREMENT:**

United States citizenship is required.

Possession of a valid New York State Health Department Emergency Medical Technician (EMT-B) Certification at time of appointment and for the duration of employment.

**SPECIAL NOTE:** A valid NYS Driver's License is required at the time of appointment and for the duration of employment.

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