MAINTENANCE AIDE
(Albany Housing Authority)

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision, the incumbent is responsible for unskilled work involving routine maintenance tasks related to the cleanliness and physical appearance of housing authority buildings and grounds. Activities are manual in nature and require physical strength and endurance in the performance of assignments. This class is distinguished from the Maintenance Laborer by the limited complexity of the tasks assigned.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Picking up and disposing of litter and other waste on Authority properties;
- Cleaning of common areas;
- Assists in the pickup and disposal of discarded furniture, appliances and other bulk items;
- Removal and disposal of discarded property in vacated apartments;
- Assists the site staff with grounds keeping and/or other beautification projects;
- Mows lawns, trims shrubs, rakes leaves and performs other grounds keeping tasks as assigned;
- Performs related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Working knowledge of building cleaning practices, supplies and equipment;
- Ability to use cleaning equipment economically and efficiently;
- Ability to follow oral and written directions;
- Ability to perform heavy manual cleaning, lifting and minor grounds maintenance tasks;
- Willingness to perform routine cleaning and other manual tasks;
- Ability to get along with others;
- Physical strength;
- Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

None are required