

**ROOFER**  
**(Albany School District)**

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for performing skilled roofing work in the repair and maintenance of flat and peaked roofs according to the accepted methods and tools of the roofing trade. Incumbents in this class works at heights of up to 80 feet, and with all types of roofing materials and related equipment, including but not limited to rubber, asphalt, slate, foam, metal flashing, gutters, fueled torches, metal shears, benders and climbing equipment. Work is performed under the general direction of the Labor Supervisor or the Supervisor of Buildings and Grounds. In the absence of such direction, employees in this class are allowed considerable leeway for planning the details of each job. The incumbent may supervise semi-skilled workers as needed. The nature of the work may require the incumbent to perform semi-skilled work including the opening, cleaning and closing of school buildings during staffing shortages.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

- Performs general roofing work in construction, alteration, repair and maintenance of school buildings and related components;
- Prepares layout for the work by reading sketches, diagrams or blueprints, measuring proposed work with tape measures and squaring and making plumb (if required) the measured area with the appropriate tools;
- Performs skilled bench and on-site work utilizing power tools, planes, lathes, metal brake, boring and sanding machines and propane torches;
- Lays out, performs and completes work consistent with applicable standards and other requirements;
- Makes estimates of time and materials required for assigned tasks and keeps related records;
- Performs skilled roofing-related work as required for completion of assignments, which includes lifting 50-60 pounds;
- May perform maintenance worker duties as assigned;
- May supervise a group of semi-skilled workers as needed;
- Performs related work as required.

SEE REVERSE

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

- Good knowledge of the practices, tools, equipment and safety standards of the trade;
- Working knowledge of the materials used and applicable code requirements involved in construction, alteration, or maintenance of building structures, excluding plumbing and electrical systems;
- Skill in the use and care of materials and a variety of hand and power tools and motorized equipment of the trade;
- Ability to work from plans and specifications and to follow rough sketches and oral instruction;
- Ability to understand and carry out simple oral and written instruction;
- Ability to inspect the work of others to ensure proper performance;
- Ability to perform moderate to heavy labor;
- Dependability;
- Mechanical aptitude;
- Thoroughness;
- Must be capable of lifting 50 – 60 pounds;
- Must be able to work at heights up to 80 feet without reservation;
- Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

- A. Graduation from high school and five (5) years of journey-level full-time paid experience in the installation, maintenance and repair of commercial roofs; **OR**
- B. Graduation from high school and ten (10) years of full-time paid experience in building maintenance and repair of commercial buildings, which shall have included the installation, maintenance and repair of commercial roofs.

**SPECIAL REQUIREMENTS:**

- A. A valid NYS Driver's License is required at the time of appointment and for the duration of employment.
- B. Roofing Materials Training Certification in EPDM roofing systems along with certified training in modified torch application and repairs.

Approved NYSCSC 11/18/09