SIGN FABRICATOR

DISTINGUISHING FEATURES OF THE CLASS: This is manual work involved with the fabrication and preparation of road and street signs for use within the City. The duties of this position required use of various machines to prepare signs for installation as well as other related manual tasks. Work is performed under general supervision of the department head and his deputy with some leeway permitted for independent judgment in carrying out assignments.

TYPICAL WORK ACTIVITIES: (Illustrative Only)
- Applies reflective lettering to sign blanks;
- Repairs bent or peeling signs;
- Drills required holes to allow sign attachment;
- Cuts anchor posts and sleeves for sign poles;
- Maintains simple inventory control of prepared signs and material;
- Stores all raw and finished material in racks as advised by manufactures;
- Maintains heat lamp applicator, pressure sensitive applicator and related machinery by minor maintenance and preventative maintenance work;
- Performs various maintenance tasks;
- Performs related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:
- Working knowledge of traffic control signs, shapes and lettering;
- Ability to apply reflecting lettering to sign blanks and repair signs and poles;
- Ability to follow oral and written instructions;
- Ability to operate simple sigh fabrication machinery;
- Ability to keep simple inventory records;
- Ability to lift a minimum of fifty (50) pounds;
- Initiative;
- Resourcefulness;
- Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:
A. One year of full time experience in the erection, making or placement of signs; OR
B. One year of full time experience in the operation of printing machinery; OR
C. Any equivalent combination of training and experience.

SPECIAL NOTE: A valid NYS Driver’s License is required at the time of appointment and for the duration of employment.

NOTE: Position may require ability to work Saturdays, Sundays, and holidays; and able to work shift assignments during the day, evening and nights.